

# OWNER BUILDER DECLARATION FORM



I/We: \_\_\_\_\_ am/are the owners of the land of:

Site address: \_\_\_\_\_ of the

proposed works: \_\_\_\_\_  
and I/we request to carry out these proposed works, with the value being estimated *greater than \$10,000 but less than \$16,000*, as an owner-builder.

I/We understand that as an owner-builder no insurance policy is in place and acknowledge all my/our responsibilities under the Building Act 1993 and the Building Regulations 2018, in that:

1. I/we are required to enter into a written building contract with any of the following tradespersons; carpenters, bricklayers, concreters, re-roofer, cabinet makers/joinery, re-stumpers, demolisher and bathroom/kitchen renovators where the value of works is in excess of \$10,000. Tradespersons are required to be registered with the Building Practitioners Board.
2. I/we are aware that I am required to have the necessary knowledge and experiences to act as an owner-builder, and that I have no intentions for any other person, apart from myself, to supervise or manage the proposed building works.
3. I/we are to ensure that a copy of the building permit and approved plans, specifications and documents relating to that permit are available for inspection onsite during progress of the building works, in accordance with Regulation 41 of the Building Regulations 2018.
4. I/we are required to notify the relevant Building Surveyor in writing within 14 days after the Building Permits date of issue, of any change in the name or address of the owner or any builder carrying out building works, in accordance with Regulations 42 of the Building Regulations 2018.
5. I/we are responsible to notify the relevant Building Surveyor without delay after the completion of each mandatory notification stage of that work, in accordance with section 33 (1) of the Building Act 1993.
6. If I/we sell the property or building within 6.5 years (domestic) or 10 years (other) from the Occupancy Permit or Certificate of Final Inspection date of issue, I am required to obtain the following:
  - a. An inspection report on the building works carried out (*detailing the building works, completed and/or not-completed, conditions, defects, etc*) from a registered building practitioner (*Registered Building Inspector or Building Surveyor*) no more than six months prior to entering into a 'Contract of Sale', and
  - b. A warranty insurance policy to cover the building works for the remaining of the 6.5 or 10-year period (as above), in accordance with section 138B of the Building Act 1993.

**Penalties under the Building Regulations 2018 and Building Act 1993 may apply to breaches of these conditions.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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